

BUSINESS



Easy 2 Step Process

STEP 1:

CHOOSE YOUR
PRODUCT/S

STEP 2:

CHOOSE YOUR
DELIVERY METHOD

CHOOSE YOUR PRODUCT



OPERATING SUITE TOOLS TRAINING

Perfect for new to & experienced users. Hands-on engaging training to upskill your team on the tools within your organisation. Global training partners of Microsoft, Google & Apple.



COMMUNICATION TOOLS TRAINING

Frustrated with over-communication or worse, missed communication? Get hands-on engaging training to upskill your team on inbox management, team chat & other tools you use to manage communication.



COLLABORATION & WORKFLOW EFFICIENCIES TRAINING

Frustrated with lack of input & collaboration from your team? Get hands-on engaging training to upskill your team to be more productive & collaborative with the everyday tools available to them.



SPREADSHEET & FINANCIALS TRAINING

Team struggling with spreadsheets? Get hands-on engaging training to upskill your team to be 100% confident, be more productive & collaborate better in the world of excel and sheets.

CHOOSE YOUR DELIVERY METHOD

3 x 1 Hour Online Customised Training

Content delivered via live demonstration, customer choice of VC solution or via UTB webinar platform opportunity for Q & A via text chat and voice discussion

\$1,050

1/2 Day Customised Training

Content and Q&A delivered via a face-to-face hands-on workshop

\$1,990

Full Day Customized Training

Content and Q&A delivered via a face-to-face hands-on workshop

\$2,990

3 x 1 Hour
Online
SKU

1/2 Day
Face to Face
SKU

Full Day
Face to Face
SKU

**OPERATING SUITE
TOOLS TRAINING**

UTBONLINE-
OSTRAIN

UTBHALF-
OSTRAIN

UTBFULL-
OSTRAIN

**COMMUNICATION
TOOLS TRAINING**

UTBONLINE-
COMMTRAIN

UTBHALF-
COMMTRAIN

UTBFULL-
COMMTRAIN

**COLLABORATION
& WORKFLOW
EFFICIENCIES TRAINING**

UTBONLINE-
COLLABTRAIN

UTBHALF-
COLLABTRAIN

UTBFULL-
COLLABTRAIN

**SPREADSHEET &
FINANCIALS TRAINING**

UTBONLINE-
SHEETTRAIN

UTBHALF-
SHEETTRAIN

UTBFULL-
SHEETTRAIN

Also available in hourly pricing. Including preparation customised to your needs.

SKU: UTBONLINE-HOURLY5+

**ONLINE TRAINING MORE
THAN 5 HOURS**

\$295

SKU: UTBONLINE-HOURLY5-

**ONLINE TRAINING LESS
THAN 5 HOURS**

\$350